

Minutes of the SitV NP Steering Committee Meeting – Monday 13<sup>th</sup> October 2014  
Held in Stanford School at 7.00pm

1.	<p><b>Welcome</b> – Peter Gill in the chair</p> <p><b>In attendance:</b> JW/ SM/ RR/ HW/ JG/CM/SB/RG/AT Tom McCulloch from ORCC</p> <p><b>Apologies:</b> CMit/ RP</p>	ACTION
2.	<p><b>Declarations of interest on any agenda item:</b> - none</p>	
3.	<p><b>Agree Minutes of Last Meeting</b> : 29<sup>th</sup> September 2014 – There followed a discussion about what should be included in any minutes – outline of what was discussed, any resolutions and actions. Not necessary to minute everyone’s comments. Any amendments to be brought up at the next meeting when discussed with everyone. Some amendments need to be added to 29<sup>th</sup> September minutes then to be agreed at the next formal meeting.</p>	
4.	<p><b>Matters arising not on the Agenda:</b></p> <ul style="list-style-type: none"> <li>• A meeting has been arranged with OCC, VWHDC and the steering group for Wednesday October 15<sup>th</sup> to discuss the overall vision and share the different options. HW/RR/PG/CM to attend. So there is no necessity for the letter to OCC.</li> <li>• The Communication Plan has been redone and people allocated the different responsibilities. Updated plan to be sent round to the group.</li> <li>• The Housing Needs Survey has been delivered around the village, however some of the delivery team not happy to go back and collect them. Streets with the relevant house numbers to be sent around for members of the SG to offer to collect. SM to coordinate this.</li> <li>• Collection box to be organised to go in the Coop.</li> <li>• A note to be delivered to where people are out, saying there is a box available in the Coop where sealed envelopes can be collected, but asking people to write their road name on the outside of the envelope.</li> </ul>	<p>HW, PG, RR &amp; CM</p> <p>CM</p> <p>SM</p> <p>JW</p> <p>SM</p>
5.	<p><b>Development Site Options – pros and cons</b></p> <ul style="list-style-type: none"> <li>• School options to be left until feasibility study published.</li> <li>• Options for the Strategic Site need to be sent to the VWHDC by 18 December. They will not be included in the Local Plan but will be sent to the inspector for him to decide.</li> <li>• WG 5 has been working on the different options possible for the strategic site and gave a presentation about Strategic Site allocations, which will be sent round to members of the SG.</li> <li>• The presentation summarised the work undertaken by WG5 to evaluate the options for the development of a Strategic Site on the West Side of the A417. A total of 12 potential options were evaluated - 6 for 290 homes (as per pending planning application) and 6 for 200 homes (as per VWHDC Local Plan proposal) as well as three options for no strategic site.</li> <li>• The pros and cons for the 12 options were considered from which 3 were selected (for 200 homes) as representing the most realistic outcomes and proposed to the SC to be taken forward for public consultation. One is the VWHDC option, one includes the sale of the football field and one does not include the sale of the football field.</li> <li>• Pros and cons for each option were discussed and will be finalised at the next SG meeting.</li> <li>• There was concern that the QE2 field may not be available for recreational facilities as there are still discussions going on but there may be alternative sites within the village.</li> <li>• Most probably there will be a planning application for 290 homes in west Stanford before the Local Plan is published. What will happen if they get it? This option should also be looked at.</li> <li>• Advice is being sort about how any possible development in the Conservation area could be protected from development.</li> </ul>	RR

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	<ul style="list-style-type: none"> <li>• If no Strategic Site the other 35 sites could come into play and there will need to be a different consultation about these sites.</li> <li>• The presentation will be circulated to the SG for people to add comments and extra pros and cons, but it was emphasised that this is still a <b>confidential</b> matter until the final presentation is agreed at the next meeting.</li> <li>• Thanks were extended to all WG5 for all their work on the presentation.</li> </ul>	
6.	<p><b>Site Assessments progress</b></p> <ul style="list-style-type: none"> <li>• Land owners now need to be contacted so that the forms can be completed.</li> <li>• They will only be asked the specific questions on the site assessment sheets.</li> </ul>	SB & JG
7.	<p><b>Village Consultation</b></p> <ul style="list-style-type: none"> <li>• Due to the need for VWHDC to know about any new options for the Strategic Site by 18<sup>th</sup> December the NPSC should take the options to public consultation, prior to submission to the VWHDC before the draft Local Plan goes to the Inspector.</li> <li>• A 3 week exhibition in the Huddle, the Horse and Jockey and the Football Club was suggested followed by consultation meeting on Sunday 23<sup>rd</sup> November which ORCC offered to organise and run.</li> <li>• The exhibition needs to focus on the fact that if the village has to have a Strategic Site for future development, many different options have been looked at and the NPSG are suggesting 3 possible options and want to know the villagers preferred option.</li> <li>• People will want to know how the 3 options were arrived at and all the pros and cons for each option. Villagers will need a chance to read and digest all the information displayed before being asked preferences. Hence the 3 week exhibition.</li> <li>• If they want to vote, villagers will have to attend the meeting on 23<sup>rd</sup> November.</li> <li>• Information about all the alternative options could be available in a folder.</li> <li>• Villagers also need to be made aware that they can still protest to Vale about having any Strategic Site by sending their objections straight to the Vale.</li> <li>• TM offered ORCC support and involvement in the actual public consultation event and will look at how to run the meeting.</li> <li>• Flyers to be sent round advertising the exhibition and consultation meeting.</li> </ul>	TM & AN HW & CM
8.	<p><b>Sustainability Appraisal</b></p> <ul style="list-style-type: none"> <li>• A set of site ranking perimeters has been worked on where the highest score would favour development and a low score no development.</li> <li>• Present site assessments have no ranking information.</li> <li>• There is a set of 27 questions that need to be tested on some of the site assessments to see if the site would be suitable for development.</li> <li>• When first 10 site assessment ready they will be passed on to see if these rankings work.</li> </ul>	RG & RP SB & JG
9.	<p><b>Web Site update</b></p> <ul style="list-style-type: none"> <li>• Downloads had been updated and the Home Page has been edited to show what is happening together with information about future events.</li> <li>• Community web site link still being pursued.</li> <li>• Ways to access the number of people who look at the NP web site are to be investigated.</li> </ul>	RR RR
10.	<p><b>Finance Update</b></p> <ul style="list-style-type: none"> <li>• PPC to be asked to finance the Housing Needs Survey as this is capital expenditure for the village. Forms to be filled in.</li> <li>• The report being prepared for 'Locality' to show how their money has been spent. The remaining £700.00 will then be forthcoming.</li> </ul>	SB & SM PG & JW

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	<ul style="list-style-type: none"><li>• The VWHDC had received the project plan and the necessary forms will be sent to the Parish Council to be signed off, then the £10,000 will be sent.</li><li>• Any VAT will be reclaimed back and added to the NP account</li></ul>	
11.	<b>AOB – items for next agenda</b> <b>Meeting next Monday – 20<sup>th</sup> October-</b> to discuss the displays for the exhibition, finalise the pros and cons and the slide presentation, agree the flyers and the process for the consultation.	
	<b>Next formal meetings on Monday 27<sup>th</sup> October and 10<sup>th</sup> November at 7.00pm in the school.</b>	