

Minutes of the SitV NP Steering Committee Meeting – Monday 27<sup>th</sup> October 2014  
Held in Stanford School at 7.00pm

1.	<p><b>Welcome</b> – Peter Gill in the chair</p> <p><b>In attendance:</b> JW/ SM/ RR/ HW/ JG/CM/SB/CMit PL from Parish Council ,Tom McCulloch and Anton Nath from ORCC</p>	ACTION
	<b>Apologies:</b> RG/ RP	
	<b>Declarations of interest on any agenda item:</b> - none	
2.	<b>Agree Minutes of Last Meetings :</b> Amended minutes from 29 <sup>th</sup> September and minutes from 13 <sup>th</sup> October, with an amendment, were both signed as a true record.	
3.	<b>Matters arising not on the Agenda:</b> None	
4.	<p><b>Meeting with OCC / VWHDC / 4 members of NPSC</b></p> <ul style="list-style-type: none"> <li>• This was to share ideas in our NP with OCC, especially about highways and education. It was said that should a development application show entrances straight onto A417 there would little to stop this happening.</li> <li>• Discussions about where to put a pelican crossing across the A417</li> <li>• OCC were asked to consider doing a feasibility study on the QE2 field to see if it would be suitable for a new school. However, they have replied that they cannot fund this but Parish Council could fund their own study.</li> <li>• With reference to any development on the present school land OCC would be looking for the best financial return on any land they own.</li> <li>• A Landscape Capacity Study has been done on land north of Cottage Road but the results have been hidden in a 600 page VWHDC document. The reference for the report to be sent round.</li> <li>• The reply letter from OCC to be sent round to everyone.</li> </ul>	HW HW
5.	<p><b>Exhibition and setting up – Starting Saturday November 1<sup>st</sup> (for 3 weeks) at the Huddle, the Football Club and the Horse and Jockey.</b></p> <ul style="list-style-type: none"> <li>• Discussion about information to go on the posters – just main information</li> <li>• Comment sheets to be available at each venue with a shoe box to put them in.</li> <li>• Information about the 3 different possible strategic site ideas together with pros and cons and other relevant information to be finalised tomorrow (Tuesday).</li> <li>• After printing all sheets to be laminated</li> <li>• Display boards to be set up at the Huddle on Thursday (30-10-14) at 11.00am then taken to each venue.</li> <li>• All 12 options need to be displayed somewhere so that people understand why these 3 chosen.</li> </ul>	JW JW HW & RR JW & JG All
6.	<p><b>Village Consultation – Sunday 23<sup>rd</sup> November at 4.00pm in the Village Hall</b></p> <ul style="list-style-type: none"> <li>• Still concerns about the fact that only those attending could vote. TM explained that the electoral role route was not practical as they cannot legally access the role. The only way we could really include all would be by a Parish Poll which would be costly and time consuming.</li> <li>• A vote based on everyone attending the event will give the inspector further robust evidence.</li> <li>• The final referendum will be run by the VWHDC with the same rules as Parish Council elections so postal votes will be available then.</li> <li>• It is unusual to have a vote about the Strategic Plan in a NP so will be further evidence to back up NP recommendations.</li> <li>• It was agreed to have sheets available at all exhibition venues where any comments or questions can be written down.</li> <li>• It was agreed to keep the voting age at 18 years but have a separate box available should U 18's be at the meeting and wanting to have their say.</li> <li>• The equipment needed for the event was checked – Microphones with a roving mike are available in the Hall; Laptop and projector are available; screen at back</li> </ul>	JW JW PG

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	<p>of Hall to be used; boards from venues around the Hall. Extra seating, should it be needed, could be on the stage.</p> <ul style="list-style-type: none"> <li>• The updated slides for use at the presentation were discussed. For each option only display the maps in the presentation but have handouts with all the information on.</li> <li>• Discussed the schedule for the evening that TM had previously sent round.</li> <li>• Each site presentation needs to be scripted and TM &amp; AN happy to help with this. Various points will need to keep being highlighted – could be more that 200 houses; can still object the Strategic Site; why the villagers opinions and thoughts are needed; if we have to have a Strategic Site we want to have an option that the village wants.</li> <li>• Also need to decide on who is going to give the presentation.</li> <li>• TM explained the voting procedure. Each person will be given a voting paper and asked to rank the options – 1,2,3- because this way gives a more equal weighting to the options.</li> <li>• ORCC will take the voting slips away and count the next day.</li> <li>• TM will explain how this is the fairest way to end up with the preferred option and the importance of the 2<sup>nd</sup> and 3<sup>rd</sup> votes if there is not an over 50% vote for a 1<sup>st</sup> choice option.</li> </ul>	RR & HW
7.	<p><b>Site Assessments</b></p> <ul style="list-style-type: none"> <li>• The first 8 site assessments are nearly ready to be passed on to see if the sustainability rankings work.</li> <li>• Discussion about the process of recommending any assessed site in the NP. Sites to be presented to the NPSC; to be ranked from the sustainability grading; to be looked at by PL &amp; KWC to check for consistency.</li> <li>• TM and AN to advise on our Sustainability Assessment and contact RG and RP.</li> <li>• A short list of sites will be put into our NP.</li> <li>• May need another public consultation about the sites.</li> <li>• Blank site assessment forms given to TM and this will be discussed with ORCC after November 23<sup>rd</sup>.</li> </ul>	SB & JG JW
8.	<p><b>Working Groups progress report</b></p> <ul style="list-style-type: none"> <li>• Clubs and Societies Survey was approved and will passed back to DP.</li> </ul>	JW
9.	<p><b>Updates</b></p> <ul style="list-style-type: none"> <li>• <b>Draft Plan</b> – to be discussed at a later date</li> <li>• <b>Web Site</b> – Updated with information about the Exhibition and Village Meeting. There is now a news page and a link has been established with the village web site. However, Dan Huby, who runs the village web site, has objected to us using a picture off the web site in our Logo. To be taken off. The twitter feed has been updated.</li> <li>• <b>The newsletter</b> update has been sent round to all on the e mail list of interested parties, to Cllr. Robert Sharp and Anda O'Connor. A copy to be sent to Melinda Tilley.</li> <li>• <b>Finance</b> – still awaiting confirmation that grants have been received.</li> <li>• <b>Village Issues</b> – The comments from the September consultation to be looked at the next meeting</li> <li>• <b>Housing Needs Survey</b> – 133 replies were handed over to TM (ORCC). People have to November 4<sup>th</sup> to get their replies into the box at the Co-op.</li> </ul>	PG
10.	<p><b>AOB – items for next agenda</b> <b>Meeting next Monday – 10<sup>th</sup> November - to discuss 3 of the site assessments - and Monday 24<sup>th</sup> November at 7.00pm in the school.</b></p>	