

Minutes of Stanford in the Vale NP Steering Committee Meeting  
Monday 27 July 2015 in the Small Village Hall at 7.00pm

1.	<p><b>Welcome:</b> Chairman Peter Gill</p> <p><b>Present:</b> SM/HW/JG/RR/JW/RG/RR/CMit</p> <p>In attendance: Peter Lewis, Mark Isaacs, Amanda Bailey - Parish Council</p> <p>Chris Dyer – Senior Project Manager – Capita working for OCC, Carillion and Capita</p> <p>Declaration of Interest: As a Church Warden PG is a trustee of the School Land RG owns land by the school</p>	Action
2.	<p><b>School Expansion</b></p> <ul style="list-style-type: none"> <li>• Mr Dyer explained he had recently become the Project Manager for Stanford in the Vale School expansion project. He was not here to speak for OCC just about the feasibility study he is about to carry out.</li> <li>• The project objective is – <ul style="list-style-type: none"> <li>➢ to identify a cost efficient solution to provide appropriate accommodation at Stanford in the Vale CE Primary School to enable the school to operate as a 1.5FE Primary School for the 4 -11 age range (Admission Number 45).</li> <li>➢ In order to ensure sufficient accommodation is in place to provide for admission of up to 45 children into Reception each year, the school will require a total of 10.5 classrooms - 6 KS2, 3 KS1, 1.5 Reception classrooms plus Nursery accommodation.</li> <li>➢ The additional classroom accommodation will be provided via new build accommodation and through internal alterations. As a Basic Need project the objective is to supply additional pupil places but not to rectify existing shortcomings within the school.</li> </ul> </li> <li>• The two things CD has to investigate are: <ul style="list-style-type: none"> <li>➢ Can the school expand on the present site without additional land?</li> <li>➢ Can the school expand on the present site using Millennium Green land for additional recreation space? (At present there was no thought for any compulsory purchase of land)</li> </ul> </li> <li>• He explained that the present playing field could not be built on, leaving the hard surface play area as a possibility to build the extra classrooms on, which would then result in the need for addition play space from somewhere. Also, the possibility of a rear ‘maintenance entrance’ through the wall that leads onto the High Street near Church Green.</li> <li>• Discussion followed to help clarify the cons that were identified in the consultation brochure, especially the restrictions involved with Millennium Green and the space standards.</li> <li>• Millennium Green could be on a shared use basis with additional supervision by school personnel as required.</li> <li>• Stage 1 of the feasibility study should be completed by end November</li> <li>• If the expansion is possible, Stage 2 will be the detailed designs with costings leading to a planning application, possibly in January.</li> <li>• The timescale for expansion is to be confirmed but at this stage it is assumed that expansion to 1.5Fe from September 2017 is likely</li> </ul>	
3.	<p><b>Minutes of meeting</b> 13 July 2015 were agreed and signed</p>	CMit
4.	<p><b>Matters arising not on the Agenda:</b></p> <ul style="list-style-type: none"> <li>• All matters on the agenda</li> </ul>	
5.	<p><b>Review of replies from brochure</b></p> <ul style="list-style-type: none"> <li>• Concern expressed as at present only about 30 replies received.</li> <li>• Reminder sheet going out with newsletter, plus reminders in both newsletters.</li> <li>• Count down on notice board</li> <li>• Volunteers offered to go door knocking to remind villagers about the importance of returning their responses.</li> <li>• When 2 people on a form they can be entered separately.</li> </ul>	<p>JW / PG</p> <p>SM/ PG/ HW/ RR/CMit</p>

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	<ul style="list-style-type: none"> <li>• Reminder to be put on the Community Web Site.</li> <li>• All responses to be sent together to ORCC in mid August</li> <li>• Costings to be checked to see if dependent on the number of responses sent in or just a one off cost.</li> </ul>	RR RR PG
6.	<p><b>Community Land Trusts</b></p> <ul style="list-style-type: none"> <li>• Information received about additional funding available for self build projects.</li> <li>• Suggestion to leave this for the moment as the priority is to get the Plan produced.</li> </ul>	CMit
7.	<p><b>Any Planning Applications</b></p> <ul style="list-style-type: none"> <li>• Extension to Brooks House in Sheards Lane</li> <li>• DWH wanting to change the remaining 7- 2 bed roomed houses, to 3 bed roomed houses.</li> </ul>	
8.	<p><b>Updates</b></p> <ul style="list-style-type: none"> <li>• <b>Sustainability Appraisal</b> –Meetings to be arranged with David Potter and Tom McCulloch .</li> <li>• <b>Skeleton Draft Plan</b> – Awaiting analysis and draft information from the consultation. Draft policies to be worked on and fitted into a skeleton plan based on Drayton and Woodcote NPs.</li> <li>• <b>Finance</b> – July 1<sup>st</sup> statement from the Parish Council -; Balance - £6521.77 Reclaimable VAT - £1223.04 Usable funds - £7744.31 Still some receipts from the Consultation expenses to be paid.</li> <li>• <b>Web Site</b> – Web site updated with reminder about returning responses. A reminder to be put on the Community Web Site.</li> </ul>	RP & RG  JW & CMit  RR
9.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• Title page for the Site Assessments approved. Sets of site information to be given to Sustainability group and the Parish Council for checking.</li> <li>• Peter L thanked for his reply to the NPSC concerning the Heads of Terms for 125 year lease for QE2 field. The Heads of Terms is an important document so it seemed sensible that SC put its concerns in writing so that there was a written record. Discussion of more concerns about information in the lease.</li> <li>• A response letter from OCC to the consultation brochure has been received, although it was bounced back from the web site contact. Letter to be forwarded to group.</li> <li>• Next Meetings – 10<sup>th</sup> August at 7.00pm in the committee room of the Village Hall and 24<sup>th</sup> August at 7.00pm in the Small Village Hall.</li> </ul>	JG   HW