

Minutes of Stanford in the Vale NP Steering Committee Meeting
Monday 12th October 2015 in the school at 7.00pm

1.	<p>Welcome: Chairman Peter Gill</p> <p>Present: JW/SM / RG/ RR /HW PL and MI from Parish Council</p> <p>Apologies : RP/ CMit</p>	Action
2.	<p>Minutes of meeting 29 September 2015 were agreed and signed</p>	PG
3.	<p>Matters arising not on the Agenda:</p> <ul style="list-style-type: none"> • 	
4.	<p>Responses to last consultation</p> <ul style="list-style-type: none"> • Tom McCulloch (ORCC) and RR went through the ORCC Report from the June 2015 Community Consultation. A digital copy to be sent round to all. • Surveys distributed to 880 households and 159 responses – 18%. A lowish return. • Part of the analysis needs to be looking at the comments. • All comments to be sorted into sections then sent round to be discussed at a future meeting 	Tom M and RR
5.	<p>Sustainability Appraisal</p> <ul style="list-style-type: none"> • RG & RP had met with Tom M and Ronan (VWHDC) to discuss the Sustainability Appraisal. • This document should set the scope for the NP alternatives. • Base line evidence needed about :- <ul style="list-style-type: none"> ➢ Environment -nature conservation; landscape; traffic; air ; climate; water; soil; ➢ Material assets – transport; waste; infrastructure ➢ Cultural heritage ➢ Social – education; community ➢ Economic – population; health; employment; communication • Some of the work needs to be refocused due to the updating of information about Sustainability Appraisals. It was recommended that Long Wittenham Sustainability Appraisal be used as a framework and template. This to be circulated around. • Concern was felt about the workload needed to produce the Sustainability Appraisal. David Axford has agreed to help with collating all the information. The committee agreed to David having access to all the relevant information needed even though he does not wish to join the steering group. • A great deal of information has already been collected by the working groups. This now needs to be gathered and passed on. • Tom M to forward an action plan and has suggested that as each section completed to be sent to him and Ronan for their comments and help. 	<p>TMc</p> <p>RG</p> <p>All Steering Group RG</p>
6.	<p>Any Planning Applications</p> <ul style="list-style-type: none"> • Bow Farm plans for 17 houses. 	
7.	<p>School Governor Letter</p> <ul style="list-style-type: none"> • A copy of the letter was circulated. • Concern was expressed about the information in the letter possibly resulting in comments from the consultation that are not within the scope of the Neighbourhood Plan. • It was explained that the letter was only meant to encourage parents to read and comment on the brochure 	
8.	<p>Updates</p> <ul style="list-style-type: none"> • Skeleton Draft Plan – Awaiting analysis and draft information from the consultation. Draft policies to be worked on and fitted into a skeleton plan based on Drayton and Woodcote NPs. • Finance – Finance sheet from Parish Council being balanced. • Web Site – Updated with agenda and minutes 	<p>JW & CMit RR</p>
8.	<p>AOB – next agenda</p> <ul style="list-style-type: none"> • Next meeting need to look at how to use and respond to the consultation • The notice board in the High Street to be looked at and possibly removed temporarily. • Need to continue to promote and work together to show the importance of the 	

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	<p>Neighbourhood Plan so that people will vote positively for it adoption.</p> <ul style="list-style-type: none">• The group were informed about the forthcoming Parish Council meeting where the QE2 lease is to be discussed.• The group were informed that the Millennium Green Trust has met and various options are being investigated. At present all discussions are confidential but there would have to be a village consultation at some point.• Next meetings: Monday 26th October and Monday 9th November at 7.00pm in the school.	
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