

Minutes of the Village NP Steering Committee – Monday 30 June 2014  
Held at Stanford in the Vale Village School at 7.00pm

1. <b>Welcome:</b> Peter Gill in the Chair <b>In attendance:</b> RP, JG, RG, CM, DP, HW, CMit, SM, RR, SB, AF (arrived later) Mark Isaacs (PC) Tillia Astell (observing)	Action
2. <b>Apologies:</b> JW, RH, AB, SK	
3. <b>Declarations of Interest:</b> none	
4. <b>Minutes of Meeting</b> - 16 June 2014 were approved (signed by Peter Gill)	
5. <b>Matters arising not on the agenda:</b> 5.1. Hanham Hall - no-one was able to attend on 17/6/14 due to the late notice but more dates to be sought later in the year	
6. <b>Programme for next 3 months:</b> 6.1. Finalising results - document ready for approval 6.2. Reporting results back to the village. Once the full results document is approved and signed off by Chairmen for submission the PC and has PC approval can be released to VWHDC and others. Summary document to be prepared for release to village. 6.3. Refresh objectives 6.4. Start NP template for pre-submission of final draft in Nov 2014 with final submission by end of 2014. 6.5. Summary document reviewed Heading for section 4 changed to reflect more accurate description To be forwarded to the PC for inclusion in their meeting agenda on 2/7/14 but not released to the village at this point To be included as an agenda item for SC on 7/7/14	PG JW
7. <b>Need to Identify and Allocate Jobs v7</b> JG to record changes in document and re-issue Bookkeeper - CMit to discuss with JW Lift the profile of the NP via each member contact for Clubs and Societies WG4 to pick up the Business Contacts Implementation - delivering quick fix responses where available (I.e. Notice boards) All to think about people to fill implementation role for next week	JG CMit/JW PG  ALL
8. <b>Update Working Groups</b> Note: sustainability Appraisal now owned by RG to be based on that used by Adderbury  WG1. Adrian Bettridge WG2 Margaret Grant WG3. Richard Ryan WG4. David Pedder/Peter Gill WG5. Hadyn Wood/Chris Marshall WG6. Andy Fellows/Hadyn Wood  CM to refresh and re-issue	          CM
9. <b>3 Suggested Options</b> VWHDC to put forward new policy document in August/September SC must be seen to consider all sites - pro forma to be available - same criteria to apply to all sites Site options presentation by HW and RR illustrating housing sites and possible sports facilities using OCC field option	
16. <b>Any other Business:</b> 16.1 DP drew attention to the Horsecroft Appeal which will be taking place in 5 weeks - suggested that the SC write to confirm the NP position 16.2 Letter from Headmistress of school stating the thoughts of Staff and Governors concerning re-location	ALL
To be carried forward to next Agenda:  Items, 10, 11, 12, 13, 14, 15, and 17	JW
<b>Next meetings:</b> Monday 7 July at 8.00pm in the School? Monday 14 July at 7.00pm in the School Further dates to be considered meeting by meeting	