

Minutes of the SitV NP Steering Committee Meeting – Monday 10th November 2014
Held in Stanford School at 7.00pm

1.	<p>Welcome – Colin Mitchell in the chair In attendance: JW/ SM/ HW/ JG/PG/SB/RP/ RG/CM PL from Parish Council</p>	ACTION
	Apologies: RR	
	Declarations of interest on any agenda item: - none	
2.	Agree Minutes of Last Meetings : Minutes from 27 th October signed as a true record	
3.	<p>Matters arising not on the Agenda:</p> <ul style="list-style-type: none"> • In answer to a question about a feasibility study on the QE2 field the OCC said they could not afford it, but the Parish Council could do their own. • It was explained why OCC would want the best possible return if the school site was used for something else. 	
4.	<p>Site Assessments</p> <ul style="list-style-type: none"> • 31 sites still to be assessed • Owner’s plots of land do not always seem to be the same as on our maps. • There had been meetings with some of the landowners to hear their points of view about future development and not to tell them Neighbourhood Plan thoughts. The storage of this sort of information, which is very confidential, and how much personal information should be included was discussed – with no conclusions. • There was a presentation about a site that had been assessed which brought up many questions. Some of them were: <ul style="list-style-type: none"> ➤ How does the development fit into the NP vision? ➤ When assessing potential land for development need to look at the settlement boundary, but this is still under discussion. ➤ The VWHDC will identify strategic sites but other developments could still be possible within the village. The NP need to find reasons for protecting particular sites to help avoid extra development. ➤ The criteria for assessing sites are unclear. ➤ Need to look at what sites are possible for development - which may not necessarily be what the owners want – and how this would fit into the vision and aims of our NP. ➤ Is the site suitable/viable/deliverable? ➤ Improved, detailed maps are needed to check the land at each site. • It was suggested that assessment forms be filled in as far as possible then looked at by the group, possibly before owners are visited. 	JG & SB
5.	<p>Housing Needs Survey</p> <ul style="list-style-type: none"> • 285 replies had been received plus any that had been sent direct to the ORCC. • Thanks were expressed to SM and her group of collectors who had gone round the village collecting the surveys. • It was decided that the collection box at the Coop was a better idea for people who were out, rather than people having to keep returning to houses. • However, many face to face discussions with people had improved interest and feedback. • In future any collections should be done by members of the steering group so that more informative discussions could take place. • Should NP have their own post box for comments as well as a notice board to help keep everyone informed? 	
6.	<p>Village Consultation – Sunday 23rd November at 4.00pm in the Village Hall</p> <ul style="list-style-type: none"> • Banner and posters to go up this week • It was agreed that PG should do the introduction, HW and RR to do presentation, if RR agreeable. 	

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	<ul style="list-style-type: none"> • Presentations need to be scripted and unbiased. • Any questions from the floor need to have fact based answers and not personal opinions. • Need to impress that this consultation is to find out what the village want. • It was agreed to meet informally next Monday, 17th November, to discuss the consultation. • Information about the other 12 options looked at needs to be put on the web site. 	PG,HW & RR RR
7.	Sustainability Appraisal <ul style="list-style-type: none"> • To be looked at next time 	
8.	Working Groups progress report <ul style="list-style-type: none"> • Update at next meeting 	
9.	Updates <ul style="list-style-type: none"> • Draft Plan – to be discussed at a later date • Web Site – Updated with information about the Exhibition and Village Meeting. • Finance – still awaiting confirmation that grants have been received. VWHDC and Locality to be chased up • Village Issues – The comments from the September consultation still to be looked at. 	PG JW
10.	AOB – items for next agenda <ul style="list-style-type: none"> • There is a CLT meeting on 19th November. Next meetings - Monday 17th and 24th November at 7.00pm in the school	