

Minutes of the SitV NP Steering Committee Meeting – Monday 12th January 2015
Held in Stanford School at 7.00pm

1.	<p>Welcome – Colin Mitchell in the chair In attendance: JW/ SM/ HW/ JG/SB/RR/ RP / RG</p>	ACTION
	Apologies: PG	
	Declarations of interest any agenda item: - RG	
2.	Agree Minutes of Last Meetings : Minutes from 10 th December signed as a true record	
3.	<p>Matters arising not on the Agenda:</p> <ul style="list-style-type: none"> • The meeting on 5th January had discussed 4 site assessments. • All other matters arising on the agenda 	
4.	<p>Housing Needs Survey</p> <ul style="list-style-type: none"> • This had just been sent out prior to this meeting so to be discussed at the next meeting. • To be resent to all members 	JW
5.	<p>School</p> <ul style="list-style-type: none"> • Having received the feasibility study from OCC for VWHDC there is little to discuss until OCC do a more detailed study of the options. 	
6.	<p>Project Plan</p> <ul style="list-style-type: none"> • There was a discussion about the realistic date for completing the site assessments and the following village consultation about these options. • There is a need to make judgements about priority sites for possible development in the village, which would have to be built on before 2029, and contingency sites for possible further development. • Once we have made these judgements there will need to be a village consultation about these sites. • Completed Site Assessments for all possible sites in the village will form part of our evidence when our plan goes to the inspector, but if not a priority or a contingency site, would not need to be completed by the consultation. • At our next meeting need to all look at all the possible development sites then make a short list of possible priority and contingency sites. • A matrix with the main constraints to be prepared for the next meeting so that a lite assessment can be done for all possible sites. 	RR
7.	<p>Site Assessments</p> <ul style="list-style-type: none"> • These have presented a huge learning curve for the entire group. • There are concerns about whether curtilage - The enclosed space of ground and buildings immediately surrounding a dwelling-house- should be included in any site assessment, especially by SB. • Ronan has been asked for his advice: he has said if the landowner has put his land forward for development, include the curtilage; if the landowner has not put land forward do not include the curtilage. • Despite this advice still concerns about the inclusion of curtilage and some of the sites for development. • These discussions led to discussions about the settlement boundary and what this should include, as an established settlement boundary would clarify the position of any property. • The map showing a proposed settlement boundary was agreed on a majority vote. However, if the Horsecroft appeal goes through this would have to be amended as at present the Horsecroft development lies outside the settlement boundary. • 4 Amended Site Assessments were looked at again and will now be passed onto RG/RP to be looked at from a sustainability point of view and to PL for further checking. 	JG & SB
8.	<p>Sustainability Appraisal</p> <ul style="list-style-type: none"> • The grading of the site assessment s to be carried out 	
9.	<p>Updates</p> <ul style="list-style-type: none"> • Skeleton Draft Plan – The structure of the plan is in place and this is to be sent to Ronan in the New Year to see if any glaring points that need discussing or have been missed out. • Finance – An up to date statement which has been balanced with the PC accounts has 	JW

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	<p>been circulated.</p> <ul style="list-style-type: none"> • VWHDC £10,000 grant is now in the account • The last payment for the web site was in October. Standing orders to be chased up as there should be £20 going out each month. 	<p>JW & CMit JW</p>
10.	<p>AOB – items for next agenda</p> <ul style="list-style-type: none"> • The web site has been updated. The comments from the last public consultation to be added. • The web site is hosted by live connections <p>Next meetings - Monday 26th January 2015 at 7.00pm in the school</p>	<p>RR</p>