

Minutes of the SitV NP Steering Committee Meeting

Monday 23 March 2015 - Stanford School at 7.30pm

Item		Action
1.	<p>Welcome from Chairman - Colin Mitchell                      In attendance - SM/RR/SB/JG/RP/HW                      David Pedder                      Parish council: Peter Lewis, Karin Williams-Cuss                      District Councillor: Robert Sharp                      VWHDC: David Potter                      Apologies - JW/RG/PG</p>	
2.	<p>Minutes of meeting 9/2/15 to be discussed in further detail between CMit/PG/JW/HW at a meeting date to be arranged</p>	<p>CMit/PG                      JW/HW</p>
3.	<p>Matters arising                      VWHDC Local Plan has been issued – further discussion required                      BBOWT Barn Owl survey/Wildlife Watch - display to ask people if/where they have spotted Endangered wildlife in and around the village.</p>	<p>JG</p>
4.	<p>Clubs and Societies:                      Response from Clubs and Societies Survey explained by David Pedder includes current/future requirements of the organisations who responded together with their strengths/weaknesses. More active publicity required to increase membership. More storage required (this could be added to the ‘shopping list’ of requirements for CIL/106 contributions). Hut dedicated to youth groups such as scouts, guides and others use required – interested parties to agree upon outline plans and costings to be submitted in order for NPSC to look for suitable site. DP to co-ordinate. Details of contacts need to be displayed where people can find them. Ensure that any new developments are integrated into the village as there currently seems to be little response/involvement from people living on Farm Piece. 21 of 25 Clubs and Societies responded to the survey. DP to liaise with RR to produce display material for 28/3 drop-in.</p> <p>Pre-School Requirements:                      Councillor Williams-Cuss reported that the Pre-School has been advised by OCC that it needs to double in size in the next two years and that a dedicated room will be required for 2 year old intake.</p> <p>Clubs/Societies to be invited to submit specific and detailed projects for consideration via David Pedder</p>	<p>DP/RR</p>
5.	<p>Village Consultation – 28 March 2015                      Posters and leaflets – all delivered to parish and business</p> <p>Displays:                      Site Assessment - matrix to be displayed in a way which is easy to understand. imaginary/dummy site to show method used - Joytown                      Site map</p> <p>Wildlife Survey                      Housing Needs Survey - TMcC to provide PG to liaise                      Clubs and Societies survey – results of recent survey David Pedder to provide                      Green spaces - map                      Village Assets - historical/listed buildings                      Settlement Boundary - A1/A3map                      Cycle Route - A1 map                      NP achievements so far/next steps - JW to organise                      Archaeology display - David Ashby to provide                      Neighbourhood Action Group -                      CPRE -</p> <p>Rota (RP has)                      Display Boards (at least one for each display)</p>	<p>SB/JG/RR                      SB/JR/RR</p> <p>JG                      TMcC/PG                      DP                      PG                      SM                      HW                      RR                      JW                      JW                      CMit                      HW</p> <p>JW                      PG</p>

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	Crib sheets to be prepared for each display so that anyone can talk if the individual responsible is not present.	All
6.	Planning Applications: None since the last meeting	
7.	Cycle Route: Current plan illustrates desired route from Stanford to Faringdon and linking to Park Lane	RR
8.	Skeleton Draft Plan - to be discussed at a later meeting when the results of discussions are known  Finance - bank balance still showing approximately £8000 but more bills are outstanding so this is only an outline figure. Claims to JW for onward transmission to PC for payment.  Web site - updates in progress	JW/CMit  RR
9.	Any Other Business:  VWHDC Local Plan now issued – to be discussed at a later meeting  Site Assessments:  Site Assessment Plan: Highest score on the matrix indicated favourable sites for development Sites then subjected to Sustainability Appraisal Following this they are checked for accuracy before being forwarded to the Parish Council.  Site Assessment Map: Only area identified to date for development is the Strategic Site which already appears in VoWHDC Local Plan. Suggested that all sites need to be assessed before any maps are displayed. NPSC need to write policies to protect ‘reserved’ areas	
	Next meetings at the school (7.00pm) 30/3/15 short meeting to discuss drop-in only 13/4 /15	