

Minutes of the Village Steering Committee developing a Neighbourhood Plan for Stanford in the Vale
Monday 16th June 2014 at 7.00pm in the Village School

	Action
<p>1. Welcome: CMit (Chairman) In attendance: HW, DP, RR, JW, SM, CM, PG, AF, SK, RG,RP. Welcome to new members Daryl Buck (DB), Sally Barnes (SB), Nina Stillion (NS) and Julia Grinsted (JS); Geoff Botting from Woodcote Neighbourhood Planning Group; Peter Lewis, Chair of Stanford Parish Council; at 8.00pm Ronan Lendon and Andrew Maxted from VWHDC, who are the link officers re NP and Planning Policy, joined us.</p>	
2. Apologies: AT	
<p>3. Talk from Geoff Botting from Woodcote NP Notes from his presentation are attached. It took Woodcote 2½ years to complete- 18 months to prepare the draft plan – but they were one of the first places to do a NP and had few guidelines to help them. He explained what they had to do, how they did it, what obstacles they encountered, what helped and what they have learnt. Geoff was thanked for his interesting, helpful talk.</p>	
4. Declarations of Interest on any agenda item – No declarations of interest	
5. Minutes from 2 nd June accepted as correct and signed as a true record by CMit	
<p>6. Matters arising from the minutes not on the agenda</p> <ul style="list-style-type: none"> • A visit has been arranged to Hanham Hall, an eco village, for tomorrow – 17th June. As few people could make this it is hoped another one would be made. More information can be found at :- http://www.hanhamhall.co.uk/site/web/the-future?LanguageId=0 • Concern was expressed about how the e mail address list collected from interested parties could be used proactively. At present none of these people have been contacted. To be looked into 	<p>HW</p> <p>SM</p>
<p>7. Comments from Summer Festival</p> <ul style="list-style-type: none"> • Lots of positive interest • There was a good feeling of professionalism about the process and the results from the survey gave a good overview. • There was an offer from a professional photographer, an extra meeting room in Rectory House and 10 more people offered to help on the distribution list. • Someone offered to help on the Nature and Conservation group • Everyone was thanked for their help in getting the display together. • Display material to be stored as evidence material 	SM
<p>8. Programme for the next 3 months / led by Ronan Lendon and Andrew Maxted from VWHDC</p> <ul style="list-style-type: none"> • RL and AM made reference to the suggested programme they had worked on for our next steps. Unfortunately this had not been sent round to everyone so had to be explained. • For September we need to have looked at several options for development, to prioritise these sites and have some contingency sites. These sites need to have appropriate evidence work to test the various options. • There should be options for development : <ul style="list-style-type: none"> ➢ if the Vale want all the strategic housing allocation go on one site – west of Stanford ➢ If the Vale agree to 200 going on the strategic site and the rest on other sites ➢ If the Vale say no strategic site allocation • VWHDC are keeping tabs on the planning permissions that are being agreed now, like Bow Road application, and these will be taken into account for the numbers in the final Local Plan. • The strategic site in west Stanford has been included in the Vale's sustainability appraisal so can be used in our plan. Different sites in our plan will need to have 	

<p>a separate sustainability appraisal.</p> <ul style="list-style-type: none"> • When looking for places to develop in the village we need to work with the VWHDC but we all agreed that there should be no development unless there is a better infrastructure within the village. • Thames Water should especially be contacted about improvements to the drainage and sewerage systems in the village. • However, it was pointed out that any new developments would only finance an infrastructure that would affect their new site and would not be responsible for improving general facilities in the village. • 3 draft plans need to be produced to cover the 3 options. How would we respond if option 1 / 2 or 3? • When the draft plans are drawn up the best way to keep the village on board is to hold another consultation event. • Next Steps should be: <ul style="list-style-type: none"> ➢ To summarise the survey results and feed back to the whole of the village. (Partly done at the Summer Festival) ➢ Pass on any relevant conclusions to the appropriate body ➢ Refresh the vision and our objectives ➢ Develop our options – what do we want to say ➢ Draw up 3 draft plans to cover the 3 possible options ➢ Consult with the village about these plans saying this is what we think should happen in the future if option 1 / 2 or 3. • It MUST be a community plan NOT a steering group plan. • Once the draft plan in position it will begin to have some weight with the VWHDC but will not be taken into real consideration until the Plan is adopted. • It was suggested that the Business Park could support more development and we should include a policy supporting local employment in our NP. An employment representative from the Vale could be invited to one of our meetings. 	
<p>9. Sustainability appraisal</p> <ul style="list-style-type: none"> • There is confusion about the need to do a sustainability appraisal. • However, after discussion it was realised the any sites that are highlighted for development and not included in the Vale’s Local Plan will need to have a sustainability appraisal as part of the evidence for or against that site. • The Sustainability Appraisal group – RG, RR and RP to meet to discuss the way forward. 	<p>RG, RR, RP</p>
<p>10. Discussion about the 3 suggested options To go on next agenda</p>	
<p>11. Web Site</p> <ul style="list-style-type: none"> • PDF’s of the survey to be put on the web site. • Need tabs to link to other informative sites. There was concern that this could be a full time job. • Need to explore the possibility of a local web designer in the village • There was discussion about making more use of the Village web site to save time. 	<p>RG</p>
<p>12. Any Other Business Items for the next agenda</p> <ul style="list-style-type: none"> • Need to identify and allocate roles • Update working groups • Discussion on the 3 options • Web Site • Hanham Hall 	

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<ul style="list-style-type: none">• Land Agent• Sites for development	
13. Next meeting – Monday 30th June at 7.00pm in the School Monday 7th / 14th July at 7.00pm in the school ?	