

Minutes of the SitV NP Steering Committee Meeting – Monday 15<sup>th</sup> September 2014  
Held in Stanford School at 7.00pm

1.	<p><b>Welcome</b> – Peter Gill in the chair</p> <p><b>In attendance:</b> JW/ RP/ SM/ AT/ RR/ AF/ JG/ HW/ CM /RG- later</p> <p><b>Apologies:</b> SK/ CMit/ SB</p>	ACTION
2.	<b>Declarations of interest:</b> RG in land by school	
3.	<b>Agree Minutes of Last Meeting</b> : 1 <sup>st</sup> September 2014 – agreed and signed by Peter Gill	
4.	<p><b>Matters arising not on the Agenda:</b></p> <ul style="list-style-type: none"> <li>• The site assessment forms for the Horsecroft development have been sent round to the Steering Group. Any comments or questions about this need to be passed on asp.</li> <li>• Peter Lewis still to be contact about checking the site assessment forms for consistency.</li> <li>• The NP web site link from the community web site to be chased up</li> <li>• The Steering Group e mail address still has problems Roger to be contacted to check who is on this list</li> <li>• David Pedder has e mailed round suggesting that the archaeologist – David Ashby- come and give a presentation to the group about his finds in the village. There were interesting archaeological finds in the fields in North Stanford.</li> <li>• Today it has been announced that VWHDC have reduced the number of houses to be on the Strategic Site from 290 to 200. Protected species have been added to the map! Information to be sent round to the group.</li> <li>• Kemp &amp; Kemp (Land Agents for the landlords of Strategic Site) happy to meet with Neighbourhood Planning Group and the Parish Council</li> </ul>	RR PG JW
5.	<p><b>Housing Needs Survey update</b></p> <ul style="list-style-type: none"> <li>• With 200 houses possibly now on the Strategic site it was questioned whether a Housing Needs Survey was still needed, after discussion it was felt that the information from the survey would be a useful part of the evidence needed in the Neighbourhood Plan.</li> <li>• ORCC to be asked if anyone can attend the forthcoming consultation events.</li> <li>• Tom to be contacted about having the survey ready to be delivered to the villagers by the 1<sup>st</sup> October, then to be delivered around the village by the delivery group.</li> </ul>	PG PG / SM
6.	<p><b>Meeting with School Governors</b></p> <ul style="list-style-type: none"> <li>• Power Point presentation being put together</li> <li>• Agenda and background information being prepared to send out to governors before the meeting.</li> <li>• Pupil Place Plan 2014 – 2018 document from OCC - Concern was felt that this document does not have up to date information about development in Stanford. OCC to be contacted to check this out.</li> <li>• There now seems to be two school feasibility studies being done - a desk-top analysis commissioned by VWHDC covering all the schools where the Local Plan proposed housing. This is still subject to some checking of details. The VoWH work is separate and in addition to the school-specific feasibility study commissioned for SITV by OCC, which needs to look in more detail at whether the site can be extended, or whether a solution can be found within the current site.</li> <li>• The chairing of this meeting was questioned but as it is supposed to be friendly and building bridges and independent chair was not felt necessary.</li> <li>• RG will declare his interest at the meeting.</li> <li>• Working Party to complete the presentation and sort out the logistics for the meeting.</li> </ul>	RR / AF PG / JW JW
7.	<b>September Public Consultation</b>	



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	<ul style="list-style-type: none"> <li>• The list needs to be looked at to see where we still need help</li> <li>• Working groups may need extra help</li> <li>• E mail to be sent out to helpers on the list</li> </ul>	JW JG
13.	<p><b>Finance Update</b> <b>As of September 15<sup>th</sup> £1,067.71 left of Locality grant</b></p> <ul style="list-style-type: none"> <li>• PG now link person for grant application</li> <li>• The payment for the Horsecroft development was questioned – asking if it should have been a NP expense. Parish Council would not have been able to pay it.</li> <li>• The amount of VAT to come back not known at the present time. A VAT column to be added to finance sheet.</li> <li>• £700 from Locality still to come in and to be chased up.</li> </ul>	PG CMit PG
14.	<p><b>AOB and items for next agenda</b></p> <ul style="list-style-type: none"> <li>• A map had been picked up from another Neighbourhood Plan which had a lot of colour coded information. At some stage a map like this will be useful</li> </ul>	
	<p><b>Next Meetings</b></p> <ul style="list-style-type: none"> <li>• <b>Monday 22<sup>nd</sup> September at 7.00pm at the school</b> To discuss the format of the consultation and the displays.</li> <li>• <b>Friday 26<sup>th</sup> September 2 -8 and Saturday 27<sup>th</sup> September 10 – 3</b> 'Drop In' Event in the Village Hall.</li> <li>• <b>Monday 29<sup>th</sup> September at 7.00 pm in the school</b> Next formal meeting. RG gave his apologies for this meeting</li> </ul>	